



Parent Volunteer CRIMINAL & VULNERABLE SECTOR CHECKS

For those that haven't done so yet or are new to the school, please get your **CRIMINAL & VULNERABLE SECTOR CHECKS** completed over the summer months. It saves a lot of time for everyone if the paperwork is taken care of at the start of the new school year.

The checks are required by all volunteers in all schools within Horizon School Division, including parent volunteers and anyone driving for a school event, starting September 1, 2015, ensuring a safe & caring environment for all students.

A letter from the school stating you will be a volunteer at the school has been included for new parents, those who haven't had their check done yet, and those that have expired or will be expiring soon, to take to their nearest RCMP detachment.

If anyone else requires a letter, please let us know.

Thank you to everyone for getting this taken care of in a timely matter.

These checks will be valid for three years.

THREE LAKES SCHOOL SAFETY PLAN

Three Lakes School **Safety Plan** was put in place in to ensure we keep Three Lakes School a safe and caring environment for everyone.

STUDENT ARRIVAL

- The outside doors will be **unlocked for student arrival @ 8:30 a.m.**

Please do not send or drop off your child (ren) before this time, as they will not be allowed access into the school.

DURING CLASS TIME (8:55 a.m. – 3:30 p.m.)

- **ALL** doors except the **HIGH SCHOOL (south) doors** will be locked from **9 a.m. until 3:30 p.m.**, or earlier if necessary. Due to the location of the office, these doors (**High School – south**) are the **Main Entrance** in order to monitor who enters the school. Please use the Main Entrance from 9 a.m. – 3:30 p.m.
- The gym doors will be opened to accommodate activities in the gym as necessary during school hours. (Examples: Remembrance Day program, Academic Awards, etc.)
- All visitors/parents are asked to please check in at the office anytime you come to the school.