

COVID-19 Strategy - Annaheim School

What MY SCHOOL will look like...

We look forward to welcoming students and staff back to our schools. The safety and well-being of our students, families and staff are priorities as we return to school. Schools will be required to follow the Horizon School Division COVID-19 Strategy for 2021-22 and will add their specific protocols based on the following areas. (This plan will be adjusted according to the most current level of concern. [Click here](#) for a summary of the implications of these levels of concern.)

The first day of school

	Kg-6	7-12
First bell	8:50	8:50
Period One	8:50-10:00	8:55-10:00
Period Two (with 15-minute break)	10:00-11:15	10:05-11:10
Period Three	11:15-12:20	11:15-12:20
Noon	12:20-12:55	12:20-12:55
Period Four	1:00-2:05	1:00-2:05
Recess	2:05-2:20	2:05-2:20
Period Five	2:20-3:25	2:20-3:25

Arriving and leaving school

- PreK-6 students will use the elementary doors; grade 7-12 students will use the main doors
- Students and staff will need to self monitor for symptoms before entering the school.
- Students and staff will sanitize when entering and exiting the school.
- In the morning, each bus will release students by classroom cohort to limit the number of students in the entrance.
- Students who do not ride the bus will be asked to arrive no earlier than 8:35.
- No more than three people will be allowed in the entrance at a time in order to allow for a physical distance of one metre to be maintained; students may need to wait outside before they are able to enter.
- At the end of the day, first bus students and then other students will be released from class – one cohort per entrance – with only three people allowed in each entrance at a time.
- Students will have a designated spot for footwear in the entrance.
- No outside play before school each day.

Lockers

- Student lockers in hallways will be staggered in order to facilitate one metre of physical distancing.
- Cohorts and students will take turns accessing their lockers, as coordinated by their teachers.

Masking

- Horizon School Division is mask-friendly.
- The masking protocols listed here are aligned with Level 1 of Horizon School Divisions Levels of Concern. These will continue to be adapted as the Level of Concern dictates.
- All students and staff will wear masks in common areas such as hallways, washrooms, and libraries when cohorts cannot be maintained.
- Students and staff may remove their masks in the classrooms and for outdoor recess.
- Masking will occur on all buses and other modes of transportation, as per Horizon's COVID-19 Strategy.

Washroom protocols

- Students will only use the bathroom designated to their cohort.
- Each bathroom will have a maximum number of people allowed at a time; this number will be posted. Students will put an "occupied" indicator at the door when in the bathroom.

Student Supplies and Learning Materials

- When possible, each cohort will have its own set of equipment for recess/PE class. These items will be sanitized regularly.
- Teachers will plan learning activities to reduce the need to share items. Students will wash or sanitize their hands both before and after using shared items. Shared items will be regularly quarantined and/or disinfected.
- Teachers will continue to use regularly disinfected technology to facilitate student learning. Students will develop the technological skills that will help them should we have to go to learning from home for a period of time.
- Library books will quarantine for 24 hours between users.
- Each homeroom teacher will develop a plan for students to safely store their labeled, personal items (ie extra school supplies).
- Students will not bring personal items/toys from home.
- Water fountains will not be available. Water bottle fill stations will be available for student use. Students will bring a labelled water bottle to school; they should bring bottles home regularly to wash them.

Recess and playground equipment

- Students will sanitize before and after using shared equipment.
- Each cohort will be designated an outside area for recess to minimize mixing of cohorts.
- Recess dismissal will be scheduled to minimize mixing of cohorts.

Lunch

- At lunch, students will be dismissed by cohort to limit the number of students in the entrances and hallways.
- All students will eat their lunches in their classrooms.
- The staff will not provide cutlery for student lunches. Please ensure that your child's lunch includes all necessary components.
- Please ensure that your child's lunch includes containers/packaging that he/she can open (and close) independently. Younger students tend to struggle with fruit cups, yogurt tubes, cheese strings, Tupperware, and thermoses.
- We will be trying to reinstate microwaves for grades 5-12 this year. We will continue to evaluate this plan as the year progresses. Students will sanitize their hands and the microwave prior to use. It is our hope that these students will be able to sanitize and operate the microwaves independently. For students in grades 5-12, please remember that microwaves are for heating food, not cooking it. Also, given the fact that there are increased sanitizing expectations between users, we are anticipating longer wait times for microwaves. Because of this, we still encourage students to bring lunches that do not need to be heated, such as sandwiches or food in thermoses.

In the younger grades, given the amount of time that teachers spend helping students use the microwave, plus the added sanitizing expectations this year, we are concerned that the teachers will not have a chance to eat. For children in Kg-4, please send your child to school with a lunch that does not need to be heated, as they will not have access to a microwave or to siblings to microwave food for them.

Open or closed campus

- Grade 7-12 students will have access to the gym and designated outside areas during noon and recess.
- Grade 10-12 students are permitted to leave the school during noon, with written parent permission.
- Grade 11/12 students who have parent permission to have a spare period are able to leave the school (with written parent permission) during those periods.
- Upon returning to the school, students will again need to assess if they have any symptoms of illness, and sanitize their hands.
- Grade 11/12 students who choose to stay in school during their spare periods will work in their homeroom, or other area as assigned by staff.

Food in schools

- Students will not be involved in the preparation of foods for public consumption.
- The preparation of any food that is made for public consumption will be supervised by an adult with the Safe Food Handlers course.

Family and school communication

- Horizon School Division has developed a response to four levels of concern, as outlined in the Horizon Back to School Plan. In the event of a change of Level of Concern, the school will email parents using the School Messenger system.

Volunteers and Visitors

- Before entering the school, parents, caregivers, and community members will need to contact the school to set up a time to visit.
- Parents, caregivers, or community members entering the building will:
 - use the main door of the building
 - wear a mask
 - sanitize their hands
 - complete the school entry [COVID-19 Access Screening Tool](#) and check in at the school office upon arrival.
- Parents wanting to drop off and/or pick up their child will do so outside of the building, near the door designated for the child's grade.

Community use of schools and joint use agreements

- Community groups wishing to use the school should contact the principal. To start off the year, community use of the school will be based on the recommendations of the Director of Education.